



2024–25 Verification Worksheet

FINANCIAL AID OFFICE • FORM I-V1

INDEPENDENT STUDENT

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. You must complete and sign this worksheet, attach any required documents, and send them to the Florida College financial aid office. The financial aid office may ask for additional information. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed.

A. STUDENT'S INFORMATION

STUDENT'S LAST NAME

STUDENT'S FIRST NAME

MIDDLE INITIAL

STUDENT'S SSN

STUDENT'S STREET ADDRESS (INCLUDE APT. NO.)

STUDENT'S DATE OF BIRTH

CITY, STATE, ZIP

STUDENT'S EMAIL ADDRESS

STUDENT'S HOME PHONE NUMBER (INCLUDE AREA CODE)

STUDENT'S ALTERNATE OR CELL NUMBER

B. STUDENT'S FAMILY INFORMATION

Write the names of people in **the student's** household. Include:

- **The student**
- The student's spouse, if the student is married
- The student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2024, through June 30, 2025, even if the children do not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of their support and will continue to provide **more than half** of their support through June 30, 2025.

Also write the name of the college for any household member who will be enrolled **at least half-time** in a degree, diploma or certificate program at an eligible postsecondary educational institution any time between July 1, 2024 and June 30, 2025.

If more space is needed, provide a separate page with the student's name and ID number at the top.

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FULL NAME	AGE	RELATIONSHIP	COLLEGE	WILL BE ENROLLED AT LEAST HALF-TIME
		Self		

C. STUDENT'S INCOME INFORMATION TO BE VERIFIED

Did student complete a 2022 tax return?

- Yes (go to Section C1)
- No (go to Section C2)

C1. TAX RETURN FILERS (CHECK THE BOX THAT APPLIES):

Instructions: Complete this section only if the student filed or will file a 2022 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at fafsa.gov. In most cases, no further documentation is needed to verify 2022 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

Check only one box below:

- The student **has used** the IRS DRT in FAFSA on the web to transfer 2022 IRS income tax return information into the student's FAFSA.
- The student **has not yet used** the IRS DRT in FAFSA on the web, but will use the tool to transfer 2022 IRS income tax return information into the student's FAFSA once the 2022 IRS income tax return has been filed.
- The student is **unable or chooses not to use** the IRS DRT in FAFSA on the Web, and instead will provide the school a **2022 IRS Tax Return Transcript(s)** (signature not required), or a **signed 2022 Tax Return(s)** that was filed with the IRS.

To obtain a 2022 IRS Tax Return Transcript, go to www.irs.gov and click on the "Get a Tax Transcript" link, or call **1.800.908.9946**. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." Use the Social Security Number and date of birth of the first person listed on the 2022 IRS income tax return, and the address on file with the IRS (normally this will be the address used on the 2022 IRS income tax return).

- Check here if a **2022 IRS Tax Return Transcript(s) or signed 2022 Tax Return(s)** is provided.
- Check here if a **2022 IRS Tax Return Transcript(s) or Tax Return(s)** will be provided later.

C2. TAX RETURN NONFILERS (CHECK THE BOX THAT APPLIES):

Instructions: Complete this section only if the student will not file and is not required to file a 2022 IRS income tax return(s).

Check only one box below:

- The student was not employed and had no income earned from work in 2022.
- The student was employed in 2022 and has listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form is provided. [Provide copies of all 2022 IRS W-2 forms issued to the student by employers.] List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

EMPLOYER'S NAME	2022 AMOUNT EARNED	IRS W-2 PROVIDED?

You must submit IRS Form 4506-T to the IRS. Make sure to complete line 5 and check #7 so they will submit confirmation to Florida College that taxes were not filed in 2022. Also, you must provide copies of W-2s for any income earned for 2022.

D. CERTIFICATION & SIGNATURE

I certify that all of the information reported on this worksheet is complete and correct.

The student must sign this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

STUDENT'S SIGNATURE

DATE

SPOUSE'S SIGNATURE

DATE

***Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the Florida College financial aid office.
You should make a copy of this worksheet for your records.***